Donations Program - Organisations
Form Preview

Instructions for Applicants

This form is for organisations applying for up to $500 for the Donations Program at Wollondilly Shire Council.

Individual applicants should not fill out this form. Applications for individuals can be found here.

The Donations Program provides monetary donations to individuals and not for profit community groups and organisations. The program provides a process for the determination of one-off or ad-hoc requests made to Council that cannot be made through other programs within the Financial Assistance Framework.

Applications will be accepted from not for profit community groups or organisations operating within the Wollondilly Local Government Area for events and activities that provide a direct benefit to residents of the Wollondilly Local Government Area.

Applications will be accepted at any time throughout the year. Approved donations will be included in Council's Annual Report.

- You must submit your application using the Smarty Grants Platform.
- Please make sure that you attach all requested information
- Please ensure you've read and understood the eligibility criteria
- Applications should be made at least 4 weeks before funding is required.

Eligibility Criteria

To be eligible for funding an organisation must meet all of the following:

- Be a not-for-profit community based group or organisation, or
- Be an incorporated body or be auspiced (sponsored) by an incorporated body,
- Offer services or activities within the Wollondilly Local Government Area,
- Have no outstanding debts to Council
- Not be a political party or political lobby group, and
- Not be a Government Agency

The Donations Program will not provide funds for applications:

- that are for existing funded services or programs,
- do not meet identified priority needs,
- directly contravene Council policies,
- that are for previously funded events or projects,
- that are requesting retrospective funding
- that are for items of equipment or minor works,
- include recurrent costs of the organisation e.g. salaries, general administration costs

Applications must demonstrate linkages to the Community Strategic Plan Outcomes and Strategies.

Assessment Criteria

Applications will be assessed against the following criteria:

- Eligibility for financial assistance program
- Demonstrates clear linkages to Council's Community Strategic Plan
- Demonstrates a strong community development aspect that involves and benefits the broader community through participation or access
- Reflects and enhances Wollondilly's sense of place and local identity
- Attracts broad or new participation from local residents
- Uses an innovative approach to the proposed project
- Can be completed in the financial year specified in the application
- Can be achievable within the planned budget
- In the case of individuals they are experiencing financial disadvantage or hardship

Conditions of Donation

Successful applicants are asked to provide Council with feedback concerning:

- How the donation was spent
- Membership / Participation rates
- Copies of any promotional material or listings of media coverage generated.
- Funding will only be paid by way of a direct deposit.

Applications may be submitted at any time of the year for consideration of a funding allocation. Applications are encouraged to be submitted at least 6 weeks prior to the funds being required to allow for the assessment process.

Contact Details

* indicates a required field

Privacy Notice

* indicates a required field.

Wollondilly Shire Council is collecting personal information from you on this form for the purpose of assisting the determination process of your application form in accordance with Council's Privacy Management Plan. This information is required by law and failure to provide the information may lead to rejection or delays of your application.
At any time you have the right to access, view or correct the personal information that you have provided. Please also note that information supplied on this document may be

the subject of a request to access information under the Government Information (Public Access) Act 2009.

Application Number	Grant Program Name	Grant Round Name
The identification number or code for this submission. This field is read only.	The program this submission is in. This field is read only.	The round this submission is in. This field is read only.

Applicant Organisation Name

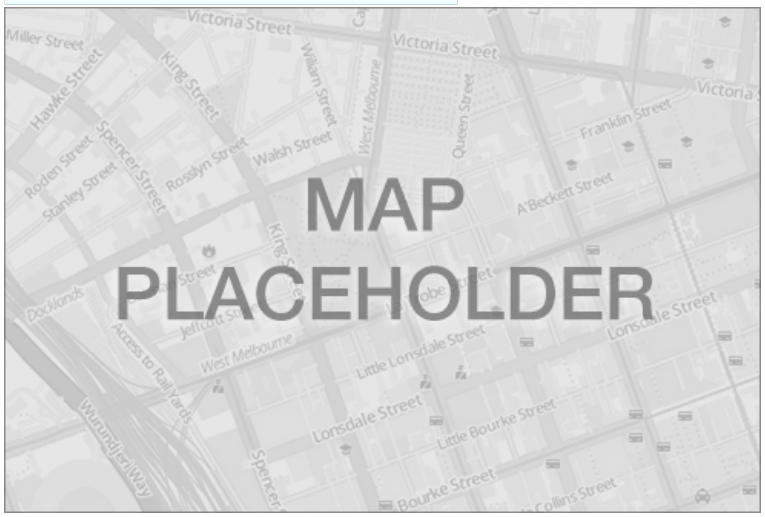
* indicates a required field.

Applicant Organisation Name *
Organisation Name

Applicant Project Contact *
Title First Name Last Name

Position in organisation *

Applicant Primary Address *
Address



Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.

Applicant Primary Phone Number *

Must be an Australian phone number.

Applicant Primary Email *

Must be an email address.

Organisation Details

* indicates a required field

Organisation Structure

*

☐ Unincorporated or auspiced organisation
☐ Incorporated Association
☐ Cooperative
☐ Company Limited By Guarantee
☐ Charitable Organisation
☐ Other:

At least 1 choice must be selected.

ABN Details

Does your organisation have an ABN Number? *

☐ Yes
☐ No

ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity Name	
ABN Status	
Entity Type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	

Main Business Location

Must be an ABN.

Statement By Supplier

As your organisation does not have an ABN, please submit a completed ATO Statement By Supplier Form with your application, otherwise 48.5% of any approved grant may be withheld. Please download the form from the ATO.

Please upload your completed Statement By Supplier Form *

Attach a file:

Bank Details

Bank Account *

Account Name

BSB Number | Account Number

Must be a valid Australian bank account format.

Details of Project or Event

* indicates a required field

Name of Event or Project *

Please describe the project or event you are applying for *

Event or project must benefit the residents of Wollondilly LGA

Date of Project Or Event

Start Date of Project or Event	End Date of Project or Event
Must be a date.	Must be a date.

Amount of funding requested

Funding may only be up to $500 *

Must be a number and no more than 500.

Community Strategic Plan

How does your project or event link to the strategic plan?

*

☐ People - A safe, inclusive and resilient community, with access to services that support good health and wellbeing.
☐ Environment - Our pristine and beautiful natural environment is protected, responsibly managed and enhanced as we grow and play our part for the future
☐ Place & Landscape - Wollondilly's unique towns and villages sitting within our beautiful natural landscape.
☐ Economy - We are an emerging and dynamic Shire with a thriving and diverse economy.
☐ Performance - The community recognises we are striving to be a leading local government. We listen to community needs and deliver excellent customer experiences.

Declaration

* indicates a required field

Declaration

I have read and understood the criteria and guidelines for applicants provided with this application form.

I certify that all details supplied in this application and in any attached documents are true and correct.

I agree that I will contact Wollondilly Shire Council immediately if any information provided in this application changes or is incorrect.

I am authorised to complete this application on behalf of the organisation I am representing and have read and understood this declaration.

Name *

Title | First Name | Last Name

Position *

Date *

Must be a date.